

# Florida Young Democrats

## CONSTITUTION

### Preamble

In order to build political, business, and social connections between Democrats aged 40 years and younger; to encourage active participation in local, regional, and state government; to promote the Democratic Party message and ideals; we, the Florida Young Democrats, Inc. do hereby associate ourselves and establish this Constitution.

### Article I. Name

The name of this organization shall be the Florida Young Democrats, Inc. and it may hereinafter be referred to as the Florida Young Democrats, the FYD, or the organization.

### Article II. Affiliation

The FYD will be a part of the Florida Young and College Democrats. The FYD may affiliate with and become a part of the Florida Democratic Party, which may hereinafter be referred to as FDP. The organization may also affiliate with and become a part of the Young Democrats of America, which may hereinafter be referred to as the YDA.

### Article III. Policy

**Section 1.** The FYD shall support the nominees of the Democratic Party in national, state, and local campaigns. The organization shall promote the platform of the Democratic Party and work to continuously shape the issues and message of the Democratic Party.

**Section 2.** The FYD shall develop leadership among people aged 40 years and younger. The organization shall encourage members to become city/county board members, candidates for office, or participants in the election process.

**Section 3.** The FYD shall make every effort to maintain and promote harmony within the ranks of Democratic National Committee, the FDP, and local Democratic Executive Committees, which may hereinafter be referred to as DEC.

**Section 4.** The FYD shall encourage members to join their local Democratic Executive Committees.

**Section 5.** This organization shall maintain permanent records including credentials, financial records, minutes of the Convention and Central Committee meetings, reports of State Officers and committees, official correspondence, and other pertinent materials.

A. State Officers and committee chairs shall retain all the above materials generated during their respective terms of office until the completion of their terms.

B. Upon completion of the term of office, each State Officer and committee chair shall deposit accumulated records with the incoming President, who shall

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maintain such files for the information of succeeding State Officers and committee chairs.

C. Records shall be open to review by any member of the Florida Young Democrats upon written request. Members must be advised that their contact information may be shared. All records must be kept in, or transferred to, a digital format.

## Article IV. Membership

**Section 1.** Anyone who professes and demonstrates allegiance to the Democratic Party shall be eligible for membership. Eligible voters must be registered as Democrats and provide contact information to include name, address, date of birth, phone numbers and email (if available).

**Section 2.** Membership shall be divided into six (6) categories.

A. Active County Chapter Members: Shall consist of those who have not exceeded the age of forty (40).

B. Active High School Chapter Members: Shall consist of any person actively enrolled in a secondary educational institution.

C. Affiliate Membership: Shall consist of those who are over the age of forty (40). Affiliate Members shall have the privileges of members but they shall not vote or hold office. Affiliate Membership shall be granted by the individual chapters. Affiliate Members shall not count for the purposes of Annual Convention delegate apportionment.

D. Honorary Membership: May be conferred on any person who has rendered service of an outstanding character in the advancement of the ideals and principles of the Democratic Party and of this organization, by four-fifths (4/5) vote of the Central Committee or the Convention. Honorary Members may attend meetings, but pay no dues, may not make or second motions, may not hold elective office within the FYD or its local chapters, may not participate in debate unless an active member yields time to him/her, and may not vote. All city, county, and state elected officials under the age of forty (40) will be recognized as Honorary Members for the duration of their term in office. Honorary Members shall not count for the purposes of Annual Convention delegate apportionment. Local Chapters have the ability to confer Honorary Memberships per their Constitution and By-Laws.

1. If a FYD Honorary Member becomes an Active Member of a local Chapter, they shall have all participatory privileges of that chapter but shall not be able to hold office.

2. If a Local Chapter Honorary Member becomes an Active Member of a Local Chapter, they shall have all participatory privileges of that chapter but shall not be able to hold office.

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E. Affiliated Active Members: Shall meet the requirements for active membership in FYD and reside in a county not in the chartering process then may affiliate and can be granted active membership with a chartering county chapter in an adjacent county as described in Article VIII.

## **Section 3: Non Discrimination Clause:**

The FYD nor its local chapters shall discriminate in any proceeding, charter, Constitution, By-Laws, or vote on the basis of race, religion, color, national origin, ethnicity, gender, sexual orientation, disability or past political activity.

## **Article V. Organization**

### Section 1: Chartering

A. Each Chapter shall re-charter annually by July 1.

B. Chartering Requirements:

- a. Chartering form: As declared by FYD President
- b. Membership List showing at least 5 Active members. This list should include: Name, Address, Phone Number, Date of Birth, Educational Institution (if necessary) and Email (if available).
- c. Copy of Constitution and By-Laws
- d. Chapter Officer Roster with date of Election
- e. Certification by DEC County Chair where available, Chartering Chapter President, and FYD President

C. County Chapters: New County Chapters may organize and be chartered at any time. In an effort to encourage direct communication with County DEC's and to avoid the submission of multiple Chartering Forms from a single county, Chartering Forms ask for a signature from the County DEC Chair. A County Chapter may still charter with the FYD if they reside in a county with no active county DEC. Chartering Forms must be authorized by the FYD President and the FYD Executive Director.

D. High School Chapters New High School Chapters may organize and be chartered at any time through their local County Chapter. A High School Chapter may charter directly with the FYD if they reside in a county with no active County Chapter. It is the responsibility of the local County Chapter Chair to submit all High School Chartering Forms to the FYD on a quarterly basis.

## **Article VI. County Chapters**

**Section 1.** As an extension of the Florida Democratic Party, County Chapters must make every effort to work with the national party, the state party, their County DEC's, and FYD College Chapters within their county.

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**Section 2.** Each county in the State of Florida shall be entitled to charter one County Chapter and shall charter directly with the FYD.

**Section 3.** The minimum requirement for any County Chapter will be five (5) active members, except for Chapters issued a conditional charter. County Chapters must have a minimum of three officers: an elected President to preside over all meetings; an elected Executive Vice President to preside over meetings when the President is absent; and a State Committeeperson who will communicate with the County Chapters Chair. If funds are raised locally, the County Chapter must also have a Treasurer. If a County DEC recognizes the FYD County Chapter President as a member of its Executive Committee, the FYD County Chapter President is expected to meet that county DEC's attendance requirements.

**Section 4.** Any Chapter having been either dormant/inactive or having less than five (5) active members for over a twelve (12) month period may apply for a conditional charter.

A. Conditional charters may only be issued for a period of one (1) year with approval from the FYD President and Executive Director only when all other credential and chartering requirements are in complete order.

B. Chapters holding conditional charters will receive one (1) vote on the Central Committee and one (1) vote at the Platform Conference and the Annual State Convention. At any time during the year the temporary charter may be converted to a full charter in accordance with the FYD Constitution and Bylaws.

**Section 5.** Each County Chapter shall be required to meet at least once each calendar quarter and to hold elections at least once each calendar year.

**Section 6.** Each County Chapter shall be required to submit to the Secretary its date of election of officers. A list of newly elected officers with their addresses, telephone numbers, emails, and dates of birth shall be submitted to the Secretary within fifteen (15) days after said election.

**Section 7.** County Chapter officers must permanently reside in the county their chapter is located.

**Section 8.** Absence from any two (2) consecutive or any three (3) cumulative Central Committee meetings between annual conventions by a representative of any County Chapter may result in the suspension of that Chapter's state charter. The FYD President shall notify the suspended Chapter. A representative of the suspended Chapter must petition the Central Committee to lift the suspension.

**Section 9.** No provision of the Constitution and/or Bylaws of any County Chapter may conflict with the FYD Constitution and Bylaws.

**Section 10.** All County Chapters shall maintain permanent records as specified in Article III, Section 5. Upon written request, all such records shall be made available

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within fourteen (14) days to members of the County Chapter and State Officers of the Florida Young Democrats. Members must be advised that their contact information may be shared.

**Section 11.** Violations of the FYD Constitution or FYD Bylaws may lead to a suspension of any County Chapter charter by a majority vote of the Executive Committee.

## Article VII. High School Chapters

**Section 1.** As an extension of the Florida Democratic Party, High School Chapters must make every effort to work with the national party, the state party, their County DEC, and their FYD County Chapters.

**Section 2.** FYD High School Chapters may be established at any secondary educational institution. Membership shall be open to students actively enrolled.

**Section 3.** The minimum requirement for any High School Chapter will be five (5) active members, except for Chapters issued a conditional charter. High School Chapters must have a minimum of three officers: an elected President to preside over all meetings; an elected Executive Vice President to preside over meetings when the President is absent; and a State Committeeperson who will communicate with the High School Chapters Chair. If funds are raised locally, the High School Chapter must also have a Treasurer. The chapter must also have a school appointed Faculty Advisor. This advisor shall sign the Chartering Form.

**Section 4.** Any Chapter having been either dormant/inactive or having less than five (5) active members for over a twelve (12) month period may apply for a conditional charter.

A. Conditional charters may only be issued for a period of one (1) year with approval from their local County Chapter Chair and the FYD Executive Director only when all other credential and chartering requirements are in complete order.

**Section 5.** Each High School Chapter shall be required to meet at least once each calendar quarter and to hold elections at least once each calendar year.

**Section 6.** Each High School Chapter shall be required to submit to the FYD Secretary its date of election of officers. A list of newly elected officers with their addresses, telephone numbers, emails, and dates of birth shall be submitted to the Secretary within fifteen (15) days after said election.

**Section 7.** No provision of the Constitution and/or Bylaws of any High School Chapter may conflict with the FYD Constitution and Bylaws.

**Section 8.** All High School Chapters shall maintain permanent records as specified in Article III, Section 5. Upon written request, all such records shall be made available within fourteen (14) days to members of the High School Chapter and State Officers of the Florida Young Democrats. Members must be advised that their contact information may be shared.

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**Section 9.** Violations of the FYD Constitution or FYD Bylaws may lead to a suspension of any High School Chapter charter by a majority of the Executive Committee.

**Section 10.** High School Chapter members may not hold a leadership position in a County Chapter.

## Article VIII: Credentials Policy

**Section 1.** Each Chapter President shall submit an active membership list to the Credentials Committee, via mail or email. This list shall include name, address, birth date, phone numbers, e-mail addresses (if available) of each chapter member and date of election for chapter officers. Credentials lists are due by 12:00 p.m. seven (7) days prior to the convening of the Annual Convention. On this date, a Credentials Committee meeting will be called to order. The Credentials Committee shall review all lists and base the vote allocation on these lists.

A. In a situation where a person is a member of BOTH a County Chapter and or High School Chapter, that person shall count towards the vote allocation for each chapter (that they are a member of).

B. Failure to submit the appropriate Credential requirements by the deadline will result in a one vote penalty. Each chapter will be allowed to cast at least one (1) vote.

**Section 2.** A person meeting the requirements for active membership in FYD and resides in a county not in the chartering process may affiliate and can be granted active membership with a chartering county chapter in an adjacent county. Individuals with this status shall be considered Affiliated Active Members of that county of the purpose of the credentialing and chartering process. Affiliate Active Members shall meet all requirements of regular active members mandated by the chartered chapter.

A. If the county in which an Affiliated Active Member resides begins the chartering process, the Affiliated Active Member shall count toward the membership of that chapter for credentialing purposes.

B. The inclusion of the Affiliated Active Member toward the membership of the county chapter in which they reside shall not affect the internal operations of the county chapter to which they are affiliated.

C. Affiliated Active Members shall have the same privileges and responsibilities other than residency requirements shall be subject to the same restrictions as Active Members in the county chapter.

## Section 3. Challenges

A. All challenges to any membership must be sustained by a majority vote of the Credentials Committee members.

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2) Challenges to the Credentials Committee's report must be registered in writing with the Credentials Committee Chair and the FYD President no later than four days prior to the convening of the Convention.

**Section 4.** Upon the close of delegate registration, the Credentials Committee shall meet to decide the final vote allocation using the lists of those registered. The Credentials Committee will submit the final report to the State Convention for adoption.

## Article IX: Central Committee

**Section 1.** The Central Committee shall consist of the voting FYD State Officers, each Chartered Chapter President and Chartered Chapter State Committee Person elected by the Chartered Chapters from among their membership. Each Committee Member representing a Chartered Chapter shall split the vote allotted them in their Chartered County during the Annual Convention.

**Section 2:** Each member of the Central Committee and each Chapter Committee Person shall receive a copy of the minutes of each Central Committee meeting.

**Section 3.** The Central Committee shall, by a two-thirds (2/3) vote, set chartering fees, grant hearings on Chapters with suspended charters, and make amendments to the FYD Constitution and FYD Bylaws.

**Section 4.** Chapters with suspended charters that are granted a hearing by the Central Committee may, upon affirmative vote of four-fifths (4/5) of the Central Committee, have their charter reinstated.

**Section 5.** The Central Committee shall advise and consent to all standing and special Committee Chairperson appointments made by the President. Consent shall be given by a majority of the Central Committee members present and voting.

**Section 6.** The Central Committee shall meet at least once per calendar year, the time and place of the meeting to be fixed by the President. The President shall be required to call a special meeting upon receipt of a petition signed by Twenty-Five (25) percent of eligible committee persons.

**Section 7.** The Central Committee may choose to meet via teleconference and may vote electronically. The FYD President shall notify State Officers and Chapter Committee persons of the time and date of all meetings fifteen (15) days prior.

**Section 8.** Fifty percent (50%) of the present committee persons in attendance shall constitute a quorum.

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## Article X. Annual Convention

**Section 1.** This organization may assemble each year in convention between May 1 and August 31, but must assemble in odd-numbered years between May 1 and August 31. This convention shall be known as the Annual Convention. Election of State Officers shall take place at the Annual Convention. The Convention Oversight Committee shall organize the Annual Convention, and may work in conjunction with the host city's County Chapter or DEC.

**Section 2:** Site Selection: The State Convention shall be held at a place and date selected by the FYD Executive Committee in accordance with the site selection process set forth below:

- A. Local chapters shall submit convention site bids on a standard form to the Executive Committee by November 1 of each year for referral to the Convention Oversight Committee (COC).
- B. The COC shall meet on or before December 1 to review the bids. The date, time, and place of the bid meeting shall be announced by October 31. The announcement shall include the details of the bidding process.
- C. The bid meeting shall be open to all FYD members.
- D. Each chapter that makes a bid to host the State Convention shall be given an opportunity to present its bid.
- E. At the regular meeting that next follows the COC's meeting; the Executive Committee shall be presented with each bid in standard form and a list of Pros and Cons from the COC, along with the COC's recommendations. The Executive Committee shall then select a site for convention.
- F. Should no chapter submit a bid, the COC is responsible for recommending a site to the Executive Committee and, with the assistance of the County Chapters Chair, shall be responsible for planning the state convention.

**Section 3.** Convention Oversight Committee The Convention Oversight Committee shall assist and oversee the planning of the convention and shall, in conjunction with the host committee, make regular reports to the Executive Committee. These regular reports shall be made in writing to the Executive Committee at each Executive Committee Meeting between the award of Convention to a particular chapter and the opening of Convention itself and no later than ninety (90) days before the opening of Convention, there shall be a written report from the host chapter to the Executive Committee detailing the accommodations for Convention, the agenda for the Convention, the program(s) for Convention and the speaker(s) who are committed to appear at the Convention.

**Section 4.** The Host Chapter President shall notify all Chapter Presidents and Committee Persons in writing of the date, place, program, housing arrangements, costs, and other pertinent data at least sixty (60) days prior to the Annual Convention.

**Section 5.** The FYD President shall notify all Chapter Presidents and Committee Persons in writing of the date, time, and place of State Officer elections at least sixty (60) days prior to the Annual Convention.

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A. Nominations for an elected State Officer position must be submitted to the Credentials Committee Chair at least Twenty-Four (24) hours prior to the first general session of the convention in order to establish the candidate's eligibility.

B. The FYD President shall oversee the election of each State Officer positions. If the FYD President is a candidate for an elected State Office, the FYD Executive Vice President will preside.

C. Candidates may address Committee Persons for no more than three (3) minutes just prior to the vote for their State Officer position. Voting for elected State Officer positions will occur in the following order: President, Executive Vice President; National Committeeman; National Committeewoman; County Chapters Chair; Communications Vice President; Social Outreach Vice President; Issues Outreach Vice President;

D. Committee Persons will vote by open ballot. Ballots will be counted by the Credentials Committee. Credentials Committee members may not participate in the counting process for a State Officer position in which they are a candidate.

**Section 6.** When the Annual Convention is in session, the affairs of this organization shall be managed by the Central Committee.

**Section 7.** The number of Committee Persons to which a Chapter is entitled shall be based on the Chapter's membership figures as accepted by the Credentials Committee. The number of Committee Persons shall be based on the following formula:

Membership	Committee Persons
005-050	2
051-150	3
151-250	4
251-350	5
351+	6

**Section 8:** Each State Officer in attendance (as defined in Article XII) shall have one vote.

**Section 9.** Committee Persons shall be selected by the Chapter they represent. The President of each Chapter may appoint alternate Committee Persons to represent his/her Chapter. Chapter officers may also serve as Committee Persons. One person may not be the committee person for two separate chapters.

**Section 10.** Fifty (50) percent of the registered Committee Persons at the Annual Convention shall constitute a quorum.

**Section 11.** During the Annual Convention, the outgoing President, or any elected Democrat delegated authority by the outgoing President, shall administer the oath of office to the newly elected State Officers. In years when the FYD hosts the YDA National Convention, the new State Officers will be sworn in during the YDA Convention or Annual Convention. The oath shall be as follows:

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I, (state your name), having been duly sworn, say that I am a member of the Democratic Party; that I am qualified under the Constitution and Bylaws of the Florida Young Democrats to hold the office to which I have been elected; that during my term, I will faithfully execute the duties of my office; that I will support the election of Democratic nominees; and that I will actively work to build connections between Democrats forty (40) years of age and younger across the State of Florida.

## **Article XI. Platform Conference**

**Section 1.** The FYD may hold a Platform Conference at which discussion and debate will be encouraged.

**Section 2.** Proposals for adoption must be submitted by Chapter Presidents at least fifteen (15) days before the Platform Conference. These proposals can be mailed or emailed to the FYD President.

**Section 3.** Each chartered Chapter which has mailed or emailed the required credential materials to the Credentials Committee Chair at least seven (7) days prior to the first general session of the Platform Conference shall be entitled to delegates per the Credentials Policy Article VIII of this Constitution. Each State Officer in attendance (as defined in Article XII) shall have one vote.

**Section 4.** The County Chapters Chair will serve as the Platform Conference Chair.

**Section 5.** Proposals must be passed by the affirmative vote of two-thirds (2/3) of the delegates at the Platform Conference.

**Section 6.** The FYD President may decide to publicly release the FYD Platform in part or in its entirety.

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## Article XII. State Officers

**Section 1:** Only Active County Chapter members are eligible to hold the following ELECTED State Offices. The Following State Officers shall be elected to a TWO (2) year term. The Executive Vice President shall be of opposite gender of the President.

- A. President
- B. Executive Vice President
- C. County Chapters Chair (Must be a County Chapter Member)
- D. National Committeeman
- E. National Committeewoman
- F. Communications Vice President
- G. Social Outreach Vice President
- H. Issues Outreach Vice President

**Section 2:** Only Active Chapter members may be eligible for the following APPOINTED State Offices. These appointments are made by the discretion of the FYD President.

- A. General Counsel
- B. Treasurer
- C. Executive Director
- D. Secretary
- E. Six (6) County Regional Directors (Must be a County Chapter Member)
- F. Two (2) Liaisons to the Florida College Democrats
- G. Membership Director
- H. PR/Media Director
- I. Website Director
- J. High School Chapters Director (Must be an active HS Chapter Member)
- K. Faith Outreach Director
- L. GLBT Outreach Director
- M. Minorities Outreach Director
- N. People with Disabilities Outreach Director
- O. Women's Outreach Director
- P. Business Outreach Director
- Q. Environmental Outreach Director
- R. Education Outreach Director
- S. Labor Outreach Director
- T. Military Personnel Outreach Director

**Section 3:** The following State Officers shall be eligible to vote in Central and Executive Board Meetings:

- A. President
- B. Executive Vice President
- C. County Chapters Chair

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- D. Communications Vice President
- E. Social Outreach Vice President
- F. Issues Outreach Vice President
- G. National Committeeman
- H. National Committeewoman
- I. Immediate Past President
- J. Treasurer
- K. Executive Director (only if un-compensated)

**Section 4.** The County Chapters Chair will have six (6) Regional Directors to assist in covering the counties within the following FYD Regions:

- A. **Panhandle:** Bay, Calhoun, Dixie, Escambia, Franklin, Gadsden, Gulf, Hamilton, Holmes, Jackson, Jefferson, Lafayette, Leon, Liberty, Madison, Okaloosa, Santa Rosa, Suwannee, Taylor, Wakulla, Walton, and Washington.
- B. **North:** Alachua, Baker, Bradford, Citrus, Clay, Columbia, Duval, Flagler, Gilchrist, Hernando, Levy, Marion, Nassau, Putnam, St. Johns, Sumter, Union, Volusia.
- C. **Central:** Brevard, Indian River, Lake, Martin, Okeechobee, Orange, Osceola, Seminole, St. Lucie.
- D. **Gulf Coast:** Hillsborough, Manatee, Pasco, Pinellas, Polk, Sarasota.
- E. **South West:** Charlotte, Collier, DeSoto, Glades, Hardee, Hendry, Highlands, Lee.
- F. **South East:** Broward, Miami-Dade, Monroe, Palm Beach.

**Section 5.** State Officers shall assume office upon the adjournment of the convention at which they were elected or upon the effective date of their appointment.

**Section 6.** Succession Policy

A. In the event that there is a vacancy in the office of President, the Executive Vice President shall become Acting President. He/She shall convene a meeting of the Central Committee to be held within 30 days of the President's resignation, in order to hold the election of the New President.

B. In the event of a vacancy in an elected office other than the President, the remainder of the term shall be filled by the candidate receiving a majority vote of the Central Committee at its next regular meeting. Fifteen (15) days written notice to each Central Committee member shall be required. The President may appoint a member to carry out the duties of the office on an interim basis until the next Central Committee meeting.

**Section 7.** The duties of the State Officers shall be assigned by the Bylaws.

**Section 8.** Unexcused absence from any two (2) consecutive or three cumulative Central Committee meetings between Annual Conventions by any State Officer shall be

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treated as a voluntary resignation. The President shall have the authority to grant or deny one (1) request per office for an absence not to be counted under the terms of this section, subject to review by the Central Committee.

A. If an elected officer does not respond to a written request from the FYD President within 15 days of such request, the Executive Board may convene and vote to temporarily suspend the officer. The written request must be sent through certified mail or read receipt email. This suspension shall last until the member is reinstated by the President. All succession rules will go into effect at the time of suspension. If there is no succession rule in place, the FYD President may appoint someone on an interim basis to carry out the duties of the office.

**Section 9.** All State Officers of the FYD owe a fiduciary duty of trust and confidence to the Florida Young Democrats.

## Article XIII. Executive Committee

**Section 1.** When the Annual Convention is not in session, the affairs of this organization shall be managed by the Executive Committee, consisting of the voting State Officers, as defined by Article XII Section 3.

**Section 2.** The Executive Committee shall meet at least twice per calendar year, the time and place of the meeting to be fixed by the President. The President shall be required to call a special meeting upon receipt of a petition signed by a majority of the Executive Committee.

**Section 3.** Two-thirds (2/3) of the voting State Officers in attendance shall constitute a quorum.

**Section 4.** Notice of any regular or special meeting of the Executive Committee shall be given in writing to each State Officer and Chapter President fifteen (15) days prior to such meeting. Any member of this organization shall, upon written request to the Secretary, be entitled to receive such notice.

**Section 5.** A copy of the minutes of each Executive Committee meeting shall be made available to all members.

**Section 6.** The Executive Committee may propose changes to the FYD Constitution and FYD Bylaws to be voted on by the Central Committee.

**Section 7.** The Executive Committee may choose to meet via teleconference and may vote electronically.

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## Article XIV. Amendments to Constitution and Bylaws

**Section 1.** The FYD Constitution and the FYD Bylaws may be amended by the affirmative vote of two-thirds (2/3) of the Central Committee members during a Annual Convention, or a special state convention called for the purpose of Constitution revision. A special State Convention may be held at the call of the President, or by a petition signed by at least twenty-five percent (25%) of the membership of the Central Committee. Delegates at a special convention shall be apportioned on the basis of the apportionment at the last Annual Convention.

**Section 2.** No article, section or portion of the FYD Constitution or the FYD Bylaws may be waived or set aside except by amendment as provided in this article.

**Section 3.** An amendment to the FYD Constitution or the FYD Bylaws shall become effective immediately upon its adoption.

**Section 4.** All amendments shall be provided in writing to all delegates prior to voting on said amendments.

## Article XV. Removal of State Officers

**Section 1.** Any State Officer of this organization may be removed from office for misfeasance, malfeasance or nonfeasance of assigned duties. A signed petition of two-thirds (2/3) of the members of the Central Committee specifying charges, shall be necessary to initiate removal proceedings.

**Section 2.** Upon receipt of a petition initiating removal proceedings, the President (or Executive Vice President in the case of an impeached President) shall call for a special meeting of the Central Committee to consider the charges. A notice of the meeting shall include a copy of the impeachment petition. Said State Officer shall be notified of the charges against him/her by certified mail at least (20) days prior to said special meeting.

**Section 3.** After a hearing at which both sides shall have the right to be heard, the Central Committee may, by two-thirds (2/3) vote, remove the State Officer in question from office.

## Article XVI. Proxies

The use of proxies shall be prohibited in all FYD and local proceedings

## Article XVII - Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern all proceedings of this organization, including County, except where its provisions are in conflict with the Constitution, Bylaws or standing rules of the national, state or local organization.

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## Article XVIII: Dissolution

### Section 1. Chapter Dissolution

- A. In the event that a chapter dissolves, after all liabilities and obligations are satisfied, all funds in the chapter's treasury shall be transferred to the FYD treasury.
- B. In the event that a chapter dissolves, all liabilities and obligations are the responsibility of that chapter and its President. FYD will not assume any debt incurred by the dissolving chapter.

**Section 2.** FYD Dissolution In the event that the FYD dissolves, after all the liabilities and obligations are satisfied, all funds in the FYD treasury shall be transferred to the YDA treasury.

AMENDED: March 27, 2010  
AMENDED: December 16, 2006  
AMENDED: December 10, 2005  
AMENDED: September 22, 2005  
AMENDED: June 11, 2005  
AMENDED: December 11, 2004  
AMENDED: February 26, 2004  
AMENDED: June 19, 1999  
AMENDED: June 27, 1998  
AMENDED: July 30, 1995  
AMENDED: August 13-14, 1994  
AMENDED: July 25, 1993  
AMENDED: August 11, 1990  
AMENDED: June 25, 1989  
ADOPTED: June 5, 1985

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## BYLAWS

### Article I. Parliamentary Rules

**Section 1.** All sessions of the Central Committee and all other meetings of divisions of the Florida Young Democrats shall be conducted in accordance with Robert's Rules of Order Newly Revised, unless some provision of the FYD Constitution or FYD Bylaws shall conflict therewith, in which case the FYD Constitution or FYD Bylaws shall govern.

### Article II. Duties of State Officers

**Section 1.** All State Officers, Immediate Past President and General Counsel, shall submit quarterly reports in writing to the FYD President who will summarize the reports in a quarterly presentation to all FYD Members and the Florida Democratic Party. The other duties of the State Officers specified in Article VIII of the FYD Constitution are as follows:

- A. President
  - 1) Shall act as chief spokesperson for the Florida Young Democrats.
  - 2) Shall be a voting member of the Florida Democratic Party State Executive Committee.
  - 3) Shall preside over all Central Committee and Executive Committee Meetings.
  - 4) Shall keep updated files of the Florida Young Democrats.
  - 5) Shall appoint all State Officers as specified in Article XII, Section 2 of the FYD Constitution.
  - 6) Shall appoint all special committees as necessary.
  - 7) Shall appoint all committee chairs.
  - 8) Shall oversee all functions of the Florida Young Democrats.
  - 9) Shall submit the proposed annual state budget for Central Committee approval at the next meeting following the Annual State Convention.
  - 10) Shall operate the organization under the guidelines of the proposed annual state budget prior to adoption by the Central Committee by the annual state budget.

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11) Shall prepare an Annual Report to be presented to the Annual Convention. This report will summarize the activities, programs, and projects of the FYD.

## B. Executive Vice President:

- 1) Shall preside over all meetings in the absence of the President.
- 2) Shall act as ex-officio member of all committees.
- 3) Shall oversee all fundraising activities.
- 4) Shall coordinate the activities of the National Committeeman and National Committeewoman.
- 5) Shall be of opposite gender of the President
- 6) Shall have all other duties as designated by the President.

## C. Executive Director:

- 1) Shall be responsible for the daily operations of the Florida Young Democrats.
- 2) Shall, with the President, set the agenda for all meetings.
- 3) Shall ensure that records are maintained.
- 4) Shall review all external communications and correspondence.
- 5) Shall, in conjunction with the General Counsel, ensure compliance with all state and federal laws and the FYD Constitution and FYD Bylaws.
- 6) Shall, in conjunction with the Treasurer, ensure compliance with all state and federal laws and the FYD Constitution and Bylaws.
- 7) Shall ensure that corporate status is maintained.
- 8) Shall record receipt of Chartering forms and supplemental materials.
- 9) Shall have all other duties as designated by the President.

# Florida Young Democrats

## D. Secretary:

- 1) Shall assist in organizing all meeting, record the minutes at all meetings, and make the minutes available electronically.
- 2) Shall act as Chair of the Credentials Committee.
- 3) Shall see that all standing and special committee reports are turned over to the President.
- 4) Shall assist the President in preparing the Annual State Report.
- 5) Shall handle correspondence for the organization.
- 6) Shall maintain a complete and updated list of all State Officers, Committee Persons, and Chapter Presidents.
- 7) Shall have all other duties as designated by the President

## E. National Committeeman and Committeewoman:

- 1) Shall represent the FYD at all YDA or other national Democrat organization functions.
- 2) Shall report to the FYD regarding all national and regional YDA matters.
- 3) Shall be responsible for recruiting and training FYD members to run for YDA office.
- 4) Shall be responsible for preparing chartering materials and for organizing and mobilizing the FYD membership in preparation for the YDA National Convention.

## F. General Counsel

- 1) Shall be responsible to provide counsel regarding the legal interests of the organization.
- 2) Shall review any and all contracts presented to the FYD.
- 3) Shall ensure compliance with all state laws, federal laws, the FYD Constitution, and the FYD Bylaws.

# Florida Young Democrats

- 4) Shall serve as registered agent for the Florida Young Democrats.
- 5) Shall have all other duties as designated by the President

## G. Treasurer:

- 1) Shall be responsible for all finances and accounting for the organization.
- 2) Shall prepare an annual budget.
- 3) Shall be an ex-officio member of the Credentials Committee.
- 4) Shall oversee all state fundraisers.
- 5) Shall report to the Central Committee at the end of the fiscal year on the overall financial health of the organization.
- 6) Shall provide a written financial report at each Central Committee meeting.
- 7) Shall turn over all FYD financial records to the newly elected Treasurer at the end of his or her term of office.
- 8) Shall ensure, along with the National Committee persons that our financial obligations, if applicable, to the YDA and region are met.
- 9) Shall have all other duties as designated by the President

## H. County Chapters Chair:

- 1) Shall oversee the Regional Directors and assist in keeping County Chapters connected with the organization.
- 2) Shall be responsible for the orientation of new County Chapters.
- 3) Shall coordinate the Platform Conference and serve as Chair.
- 4) Shall be responsible for assisting chapters in danger of becoming inactive.

# Florida Young Democrats

- 5) Shall organize all lobbying efforts for the FYD.
- 6) Shall have all other duties as designated by the President

## I. Communications Vice President:

- 1) Shall oversee the Membership Director, the PR & Media Director, and the Website Director.
- 2) Shall be responsible for program development.
- 3) Shall maintain and update the organizational manual.
- 4) Shall be responsible for the website development and update.
- 5) Shall serve as the point person on external communications.
- 6) Shall be responsible for the creation of external publications, press releases, and materials for use by the state and local chapters.
- 7) Shall work with the Central Committee to produce communication materials that compliment the organization's efforts including literature, template press releases and advisories, and talking points.
- 8) Shall act as Parliamentarian at conventions if one is not otherwise appointed.
- 9) Shall have all other duties as designated by the President

## J. Social Outreach Vice President

- 1) Shall oversee the Faith Outreach Director, the GLBT Outreach Director, the Minorities Outreach Director, the People with Disabilities Outreach Director, and the Women's Outreach Director.
- 2) Shall work to increase the participation of these communities' participation in all levels of the Florida Young Democrats.
- 3) Shall provide periodic reports on issues important to these communities.
- 4) Shall have all other duties as designated by the President

# Florida Young Democrats

## K. Issues Outreach Vice President

- 1) Shall oversee the Business Outreach Director, the Environment Outreach Director, the Education Outreach Director, the Labor Outreach Director, and the Military Personnel Outreach Director.
- 2) Shall work to increase the participation of these communities' participation in all levels of the Florida Young Democrats.
- 3) Shall provide periodic reports on issues important to these communities.
- 4) Shall have all other duties as designated by the President

## L. Regional Chapter Directors:

- 1) Shall report to their Chapters Chair respectively.
- 2) Shall act as liaison between the organization and county Democratic Executive Committees within their respective region.
- 3) Shall serve as the official representative of the Florida Young Democrats in their region with regard to all matters as directed by the President and/or Central Committee.
- 4) The boundaries for the geographic regions are defined in Article XIII, Section 5 of the FYD Constitution.

## M. Social Outreach Directors

- 1) Shall work with existing groups, caucuses, and organizations to coordinate plans and ideas that will help further the membership growth of their respective communities within the FYD.
- 2) Shall provide periodic reports to the Social Outreach Vice President.
- 3) Shall have all other duties as designated by the President

## N. Issues Outreach Directors

# Florida Young Democrats

- 1) Shall work with existing groups, caucuses, and organizations to coordinate plans and ideas that will help further the membership growth of their respective communities within the FYD.
  - 2) Shall provide periodic reports to the Issues Outreach Vice President.
  - 3) Shall have all other duties as designated by the President
- O. Liaisons to the Florida College Democrats
- 1) Shall Coordinate with the FYD Executive Board to provide a link between the Florida Young Democrats and the Florida College Democrats
  - 2) Shall have all other duties as designated by the President
- P. High School Chapters Director
- 1) Must be enrolled at a Secondary Educational Institution.
  - 2) Shall coordinate with the Membership Director for program development and maintaining/updating the organizational manual.
  - 3) Shall coordinate with the PR & Media Director on external communications, external publications, press releases, and materials for use by high school chapters.
  - 4) Shall have all other duties as designated by the President

## Article III. Finance Policies

### Section 1. General Financial Policies

- A. The finances of the FYD shall be maintained by the Treasurer through the use of a journal, ledgers, and receipts in accord with standard accounting practices.
- B. The FYD Treasury shall be subject to a quality review audit at the end of the fiscal year by a person chosen by the President and Executive Director. This person shall not be a current FYD member and shall report the results of the audit in writing to the Central Committee within 30 days of the end of the current year.
- C. This report shall become a part of the permanent financial record of the organization.

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D. In the event that the Florida Young Democrats incur Bank Service Charges, it is the responsibility of the President and Treasurer to equally reimburse the organization from their personal accounts.

## **Section 2.** Accounts Policy

A. All FYD accounts shall be maintained in the state of Florida under the supervision of the Treasurer. Unless directed by the Central Committee, these accounts shall be limited to a single checking and single savings account, with each account being maintained at the same financial institution.

B. Withdrawals from any FYD account shall be by check and require the signature of two of the following persons: the Treasurer, President, or Executive Director.

## **Section 3.** Reimbursement Policy

A. The FYD is authorized to reimburse members for expenses incurred in the conduct of FYD business providing the expense is a budgeted expense.

B. Reimbursement for non-budgeted expenses or for expenses in excess of those allocated for that purpose shall require the approval of the Central Committee.

C. The Treasurer shall maintain records documenting all reimbursements. Documenting records shall include receipts, with the description and purpose of expenditure.

D. Reimbursement expenses are those that further the interest of the FYD and do not primarily benefit the individual requesting reimbursement.

E. Reimbursements in excess of \$500.00 shall also require the written authorization of the President or Executive Director. Upon request of either the Treasurer or the Executive Director, reimbursement exceeding \$1,000.00 shall require the approval of the Central Committee.

**Section 4.** All fundraisers which are held in conjunction with a State Convention or Central Committee meeting of this organization shall split the profit with the FYD on a 50/50 basis.

## **Section 5.** Fundraising Objectives

A. Recruitment through outreach and advertising

B. Defray costs for National/Regional Conference attendance

C. Website redevelopment and hosting for every FYD chapter

D. Business cards and other forms of stationary

# Florida Young Democrats

## Article IV. Resolutions

**Section 1:** Measures passed by the Central Committee reflecting the majority opinion or determination of the constituent representatives of the committee shall be known as Resolutions.

1. All Resolutions shall be submitted to the Communications Vice President, in the appropriate format, See Attachment 2 in the FYD Bylaws.
2. Resolutions may be submitted by any member of a Chapter.
  3. If the Central Committee is NOT in Session or does not have an upcoming scheduled meeting, the Resolution(s) shall be made available to the Central Committee via electronic measures.
    - 3.1. The Central Committee shall have Seven (7) Days from posting to vote on the Resolution(s). It shall be the duty of the Communications Vice President, to send out a message with the appropriate timeline and attached Resolution(s). After this time period, voting will be considered closed and the votes tabulated.
      - 3.1.1.1. If the Resolution(s) receives an Affirmative vote, it shall be forwarded to the FYD Secretary, who shall assure the Resolution(s) is/are sent to the appropriate parties
      - 3.1.1.2. If the Resolution(s) does NOT receive an Affirmative vote, it shall be returned back to the author and a copy shall be forwarded to the FYD Secretary for record-keeping purposes.
    4. If the Central Committee is in session or has an upcoming scheduled meeting, The Resolution(s) shall be addressed at that meeting.
      - 4.1 If the Resolution(s) receives an Affirmative vote, it shall be forwarded to the FYD Secretary, who shall assure the Resolution(s) is sent to the appropriate parties
      - 4.2 If the Resolution(s) does NOT receive an Affirmative vote, it shall be returned back to the author and a copy shall be forwarded to the FYD Secretary.
  5. Upcoming scheduled meeting shall be defined as a meeting that will occur within 30 days of the submission of the Resolution(s).

# Florida Young Democrats

## Article V. Standing Committees

**Section 1.** The standing committees of this organization shall be: Finance, Rules, Awards, Credentials, Convention Oversight and Endorsement.

**Section 2.** Chairpersons for the Rules, Finance and Awards Committees shall be nominated by the FYD President and confirmed or rejected by a majority of the Executive Committee. Members of the Rules, Finance and Awards Committees shall be appointed by the Standing Committee chairpersons and shall also serve at the pleasure of the President. Chairpersons and members for the Credentials, Convention and Endorsement Committee shall be assigned as described in Section 5 of this article.

**Section 3.** Standing committees shall be composed of at least four (4) active members of this organization. They shall report to the Central Committee or to the Annual Convention their findings in matters appropriate to their designation.

**Section 4.** Standing committee chairpersons shall serve for the remainder of the term of the FYD President that nominated him or her or while holding office which grants them membership on the standing committee. All standing committee appointments shall terminate with the election of a new President. Should a standing committee chair be negligent or malicious in his or her duties, he or she may be removed by a majority vote of the executive committee. The FYD President shall nominate a replacement standing committee chair within thirty (30) days following removal and the nominee shall be confirmed or rejected by a majority vote of the executive committee.

**Section 5.** The duties of the Standing Committees are as follows:

### A. Finance:

- 1) Within thirty (30) days of his/her election, the FYD President shall nominate a Finance Committee Chairperson.
- 2) The Finance Committee shall consist of the Treasurer who will act as Chairperson, the FYD President, and three (3) other members appointed by the Committee Chair who are not already serving on another Standing Committee.
- 3) The committee shall be responsible for the financial operation of the FYD, including fund raising.

### B. Rules:

- 1) Within sixty (60) days of his/her election, the FYD President shall nominate a Rules Committee Chairperson.
- 2) The Rules Committee shall consist of at least three (3) members appointed by the Committee Chair who are not already serving on another Standing Committee.

# Florida Young Democrats

- 3) The committee shall establish a standing set of rules governing conventions.
- 4) To interpret the governing documents of the Florida Young Democrats, review and approve all proposed amendments, and to evaluate and resolve internal contradictions of the same, and, when requested by affected parties, to evaluate and resolve rules disputes of county chapters."

## C. Awards:

- 1) Within sixty (60) days of his/her election, the FYD President shall nominate an Awards Committee Chairperson.
- 2) The Awards Committee shall consist of at least three (3) members appointed by the Committee Chair who are not already serving on another Standing Committee.
- 3) The committee is established to recognize special and outstanding contributions of Democrats to the FYD and the Florida Democratic Party. The awards shall be presented at the Annual State Convention whenever possible.
- 4) The Awards Committee shall notify Chapter Chairs of the list of award categories and presentation date.
- 5) Chapters are not limited in the number of nominations they make. Nominations should be received no later than sixty (60) days prior to the presentation date.
- 6) The list of FYD awards shall include: County Chapter of the Year; High School Chapter of the Year; Young Democrat Event of the Year; Jeffrey Mattison Wershow Service Award; Young Democrat of the Year; and Democrat of the Year.
  - a. County Chapter of the Year: to recognize a chapter that has shown either a dramatic increase in membership or whose members represent a large portion of elected or appointed city/county offices.
  - b. High School Chapter of the Year: to recognize a chapter that has shown either a dramatic increase in membership or whose members have assisted in public awareness campaigns..
  - c. FYD Event of Distinction: to recognize one or more chapters that created state-wide attention for positively promoting the Democratic ideals.

# Florida Young Democrats

d. Jeffrey Mattison Wershow Service Award: this award was named after an Alachua County Young Democrat and Army National Guardsman who was killed in the line of duty while serving in Iraq in 2003; the award is to recognize an outstanding FYD member who serves in the armed forces, in any of the CitizenCorps programs, with their local police department, or with their local fire department.

e. Young Democrat of the Year: to recognize an outstanding Democrat not older than forty (40) years of age.

f. Democrat of the Year: to recognize an outstanding Democrat elected official who has supported the FYD and its goals.

7) The Committee has the discretion to add or delete from the list based on the quality, quantity and character of the nominations.

8) Awards shall be paid for solely from the general funds of the FYD and shall not be considered convention expenses.

## D. Credentials:

1) The Credentials Committee shall consist of the Secretary who will act as Chair, the Treasurer, and up to two (2) additional members appointed by the Committee Chair who are not already serving on another Standing Committee.

2) Within thirty (30) days of an Annual Convention, the FYD President shall nominate the Committee Chairperson.

3) The committee shall be responsible for the Credentials Policies as specified in Article IX of the FYD Constitution.

## E. Convention Oversight:

1) Within thirty (30) days of his/her election, the FYD President shall nominate a Convention Oversight Committee Chair.

2) The Convention Oversight Committee shall consist of the FYD President, the Host Chapter Delegate, the County Chapters Chair, and one (1) other members appointed by the President who is not already serving on another Standing Committee.

3) The committee shall be responsible for planning both the Annual Convention and Platform Convention including, but not limited to: date, location, and guest speakers.

# Florida Young Democrats

4) The committee may work in conjunction with the host city's County Chapter or DEC.

5) No County Chapter may host more than one convention within the same organizational year.

## F. Endorsement Committee:

1) The Endorsement Committee shall be chaired by the President, shall be Vice Chaired by the Executive Vice President and consist of the Secretary and each Regional Chapter Director.

2) The duties of the Endorsement Committee shall be to conduct interviews, prepare and review questionnaires, research candidates, and perform any other tasks necessary to evaluate Democratic candidates for public office.

3) In an uncontested primary, a recommendation from the Endorsement Committee to endorse shall require a simple majority of the members of the committee.

4) In a contested primary, a recommendation from the Endorsement Committee to endorse shall require a 2/3rds majority of the members of the committee.

a. In the case of non-statewide candidates, the regional director(s) from the district in which the candidate has filed must be in the majority vote in order for the recommendation to pass.

5) The Endorsement Committee shall meet at least 30 days prior to the state convention during each calendar year.

a. The committee shall prepare a preliminary report of their activities, including recommendations for endorsement, and shall present the report for review at the state convention.

b. The preliminary report may only include recommendations for endorsement of those individuals who have actively sought the endorsement of our organization. This policy may be waived in extreme circumstances at the discretion of the Endorsement Committee chair.

c. The Central Committee shall review the preliminary report as soon as possible after submission and shall consider the recommendations for endorsement contained within that report.

# Florida Young Democrats

d. No endorsement shall be made prior to the filing deadline for that election.

6) The Endorsement Committee shall be empowered to meet at the call of the Chair after the State Convention to consider additional endorsements.

a. A final report, including all recommendations relating to endorsements by the organization, shall be prepared and submitted to the Central Committee for review no later than two weeks after the primary each year.

b. Following the submission of the final report, the Endorsement Committee shall adjourn until the following calendar year.

7) Any recommendation by the Endorsement Committee shall be approved by the Central Committee upon a 2/3rd vote. No endorsement shall be issued on behalf of the organization except upon recommendation by the Endorsement Committee and approval by the Central Committee.

8) The Central Committee shall be empowered to withdraw any endorsement issued upon a 3/4ths majority vote by the Central Committee.

9) Upon the issuance of an endorsement by the Central Committee, a letter shall be sent to the candidate endorsed that shall be signed by the President and the Executive Vice President to certify our endorsement.

10) Each chartered county shall have the authority to endorse or not endorse candidates as determined by their own governing documents.

a. County Chapters may only endorse in local election within their own borders.

11) Quorum shall constitute 2/3rd + 1 of the members of the Endorsement Committee.

# Florida Young Democrats

## Article VI. Caucuses

**Section 1.** Persons wishing to create a caucus must register with the Central Committee.

**Section 2.** All caucus meetings and caucus membership must be open to all current members of the FYD.

**Section 3.** FYD caucuses must conduct business in a manner consistent with the FYD.

**Section 4.** FYD caucuses may not maintain their own bank accounts; however, budgets may be included in the FYD budget for caucus use.

**Section 5.** Caucuses may select Chairs or other leaders at their own discretion.

**Section 6.** Caucuses shall direct all communications through the FYD.

**Section 7.** The Central Committee may suspend or abolish caucuses by a majority vote of seventy-five percent (75%). 11

**Section 8.** Caucuses which have not met for one year will be considered inactive and dissolved.

**Section 9.** All caucuses will be required to have governing documents which will include a mission statement and procedures for conducting meetings and electing officers.

AMENDED: April 11, 2010

AMENDED: December 16, 2006

AMENDED: December 10, 2005

AMENDED: September 22, 2005

AMENDED: June 11, 2005

AMENDED: December 12, 2004

AMENDED: June 19, 2004

AMENDED: June 19, 1999

AMENDED: June 27, 1998

AMENDED: March 10, 1996

AMENDED: November 12, 1995

AMENDED: October 1, 1995

AMENDED: July 30, 1995

AMENDED: May 20, 1995

AMENDED: March 19, 1995

AMENDED: August 14, 1994

AMENDED: June 5, 1994

AMENDED: December 12, 1993

AMENDED: June 25, 1989

ADOPTED: February 6, 1983

# Florida Young Democrats

# Florida Young Democrats

FYD Chartering Form for \_\_\_\_\_ County

## List of Officers

### President's Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

—

Phone: \_\_\_\_\_ E-mail:

\_\_\_\_\_

DOB: \_\_\_\_\_

### Vice President's Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

—

Phone: \_\_\_\_\_ E-mail:

\_\_\_\_\_

DOB: \_\_\_\_\_

### State Committeeperson's Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

—

Phone: \_\_\_\_\_ E-mail:

\_\_\_\_\_

DOB: \_\_\_\_\_

### Secretary's Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

# Florida Young Democrats

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Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

DOB: \_\_\_\_\_

**Treasurer's Name:**

Address:

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Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

DOB: \_\_\_\_\_

**Attachment 1: FYD Chartering Form** (continued)

## **CERTIFICATION BY THE COUNTY DEC CHAIR**

I hereby certify that the officers seeking charter with the Florida Young Democrats are recognized by our county Democratic Executive Committee as the official chapter of Young Democrats from this county; or that they are the official chapter of Young Democrats from a High School from this county.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ County: \_\_\_\_\_

## **CERTIFICATION BY THE CHARTERING CHAPTER PRESIDENT**

I hereby certify that I hold the office of Chapter President and that to the best of my knowledge the document submitted is current, complete, and in every respect accurate; that the membership list submitted currently satisfies the requirements of the FYD Constitution & FYD Bylaws; and that our chapter will uphold the FYD Constitution & FYD Bylaws.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

# Florida Young Democrats

County or High School:

\_\_\_\_\_

## **CERTIFICATION BY THE CHARTERING CHAPTER ADVISOR (High School Chapters ONLY)**

I hereby certify that I have been appointed to serve as the Faculty Advisor for the above listed organization and that to the best of my knowledge the document submitted is current, complete, and in every respect accurate; that the membership list submitted currently satisfies the requirements of the FYD Constitution & FYD Bylaws; and that our chapter will uphold the FYD Constitution & FYD Bylaws.

Advisors Signature: \_\_\_\_\_ Date:

\_\_\_\_\_

Print Name: \_\_\_\_\_ High School Name:

\_\_\_\_\_

## **CERTIFICATION BY THE FYD PRESIDENT**

I hereby certify as President of the Florida Young Democrats that to the best of our knowledge the document submitted is current, complete, and in every respect accurate; that the membership list submitted currently satisfies the requirements of the FYD Constitution & FYD Bylaws; and that we recognize this chapter as an officially chartered County Chapter or High School Chapter.

FYD President's Signature:

\_\_\_\_\_

Name: \_\_\_\_\_ Date:

\_\_\_\_\_